



**Province of Hampshire and Isle of Wight 2016 Festival**

**REGULAR DONATIONS FORM AND DECLARATION**

**Regular Festival Donation by Bankers Order**

**Please tick ONE of the following boxes and enter amount indicated here AND below on Bankers Order**

I promise to pay the RMTGB the  MONTHLY OR  ANNUAL Sum of:- £

Title  Forenames  Surname

Home Address

Postcode

Contact Telephone No  Email address

Lodge Name  Lodge No

Signature of person named above  Date:

**GIFT AID**

If you are a UK taxpayer, under the Government's Gift Aid scheme the Royal Masonic Trust for Girls and Boys can reclaim tax. EITHER tick Box 1 immediately below if you are NOT a UK taxpayer or do NOT wish tax to be reclaimed on your donations OR ALTERNATIVELY, if you ARE a UK taxpayer and wish tax to be reclaimed on your donations, ignore Box 1, complete and sign the Gift Aid Declaration below it and tick Box 2.

<sup>Box 1</sup> I am NOT a UK taxpayer and/or I do NOT wish the Royal Masonic Trust for Girls and Boys to reclaim tax on my donations. If you have ticked Box 1 do NOT complete the Gift Aid Declaration below.

**GIFT AID DECLARATION**

**PLEASE SEE IMPORTANT NOTES OVERLEAF**

**Only tick Box 2 below, complete and sign this section of the Form if you ARE a UK taxpayer AND if you wish tax to be reclaimed on your gift**

<sup>Box 2</sup> Please treat this gift of money, all gifts of money I have made in the past four \* years and all future gifts of money I make from the date of this declaration, as Gift Aid Donations. (\* see Note 6.9 overpage)

Please notify the Royal Masonic Trust for Girls and Boys if you a) want to cancel this declaration, b) change your name and/or address and/or c) no longer pay an amount of income tax and/or capital gains tax at least equal to the tax the Trust reclaims on your donations

Signature of taxpayer named above  Date:

**BANKERS ORDER**

Instructions to your Bank or Building Society to pay by Bankers Order (Do not detach - RMTGB will forward to Bank/Building Society)

To The Manager  Bank PLC

Account Number  Bank Sort Code

Full Bank Postal Address  Postcode

On the 1st day of  2 0  and thereafter at  Monthly  Yearly intervals  
*Month Tick ONE box above ONLY*

for three  four  five  or  years thereafter or until (date)  /  / 2 0

*Please tick/complete the relevant boxes above and enter below the amount you wish to pay.*

PAY £       Sum in words

*To the Festival Account Royal Masonic Trust for Girls and Boys (A/C No 36123560) at the National Westminster Bank PLC (Sort Code 60-30-06) Bloomsbury Parr's Branch, 214 High Holborn, London WC1V 7BX and debit my account.*

Signature  Name (in CAPITALS)

Date  /  / 2 0

RMTGB Ref No  Full Postal Address  Postcode

## NOTES

- 1 This Festival Donations Form and Declaration is for regular monthly or annual donations by Bankers Order ONLY. A separate Form is available for single donations by Individuals, Lodges, Chapters and other Orders and organisations.
- 2 Please DO NOT use this Form when sending Gift Aid Envelopes to the Trust, instead use the Envelope Verification Form and send cheque and empty envelopes direct to the Trust.
- 3 Please ensure that the Bankers Order section of this Form is completed in full and is signed and dated. Do NOT detach this section. After recording the appropriate details it will be sent by the Trust to the Bank for processing.
- 4 The completed Form should be sent to the Royal Masonic Trust for Girls and Boys at 60 Great Queen Street London WC2B 5AZ.
- 5 Details of your donations and RMTGB status will be stored and processed by the Trust in accordance with the Data Protection Act 1998. Donor details will only be shared with Relevant Bodies connected with the Masonic Charities Festival system.
- 6 **Gift Aid Notes**
  - 6.1 The revised Gift Aid system took effect from 6 April 2000.
  - 6.2 Only UK residents (including members of UK Armed Forces and Crown Servants) who are taxpayers should complete the Gift Aid Declaration Section of the Form.
  - 6.3 A Gift Aid Declaration may be made to accompany a single gift (see alternative Form) or a fixed sum monthly or annually typically over a period of years.
  - 6.4 When payments are made to the Trust, income tax is added thereto at the basic rate and the Trust is subsequently able to obtain a refund of this tax from HMRC.
  - 6.5 By making a Gift Aid Declaration you are confirming that **a)** you are a UK resident taxpayer who pays an amount of Income Tax and/or Capital Gains Tax at least equal to the amount the Trust may reclaim on your donation(s), **b)** you undertake to notify the Trust if you no longer pay Income Tax and/or Capital Gains Tax at least equal to the tax we may reclaim on your donation(s), **c)** that you will notify the Trust of any change in your name and address and **d)** that if you have ticked Box 2 in the Gift Aid Section, you want the Trust to reclaim the tax on all donations during the current tax year and the 4 tax years prior to the date of this Declaration.
  - 6.6 If you elect to donate to the Trust under the Gift Aid Scheme by regular Bankers Order, you will receive an initial acknowledgement of your undertaking.
  - 6.7 On request you may receive a personal statement at the completion of each tax year.
  - 6.8 Higher rate taxpayers may nominate the RMTGB to receive any additional tax relief due by entering the unique code VAE64YG when completing their Tax Return.
  - 6.9 Until 31 March 2010 claims by Charities for refund of tax on donations were made up to 6 years after the end of the accounting period to which the claim relates. After 31 March 2010 this period was reduced to 4 years.